

# AFL-CIO

## SPEECH INFORMATION FORM

*Please submit this form along with a copy of the event agenda.*

**Officer** (select one):

**Rich Trumka**

**Liz Shuler**

**Tefere Gebre**

**Event Title:** \_\_\_\_\_

**Event Location:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_ **Speech Time:** \_\_\_\_\_ <sup>AM</sup>  
<sup>PM</sup> **Number of Attendees:** \_\_\_\_\_

**Organization Contact:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Backup Contact:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Length of Remarks:** \_\_\_\_\_

**Who will introduce?** \_\_\_\_\_

**Who else is speaking?** \_\_\_\_\_

**Who will he/she follow?** \_\_\_\_\_

**Is there a stage?** Yes No **Podium?** Yes No **Microphone?** Yes No

**Short description of speech topic.** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is it open press?** Yes No **Will there be Q&A?** Yes No

**Will it be photographed?** Yes No **Will it be videotaped?** Yes No

For more information or questions please contact Tim Schlittner at [TSchlittner@aflcio.org](mailto:TSchlittner@aflcio.org) or 202-637-5294.